



**OSY Technical Support Team (TST)
Conference Call
August 20, 2009**

TST Participants: *Jessica Castañeda, Tomás Yañez, Omar Lopez, Lysandra Lopez-Medina (emailed comments) and Patricia Meyertholen*

Time of Conference Call: 9 a.m. Central Standard Time (CST), 10 a.m. Eastern Time
Telephone Number: 1-913-856-2091

Agenda items:

1. Feedback on the enclosed set of FAQs for MSIX and OSY
2. Feedback on the draft ID&R Tips for Recruiting OSY.
3. Feedback on the revised OSY Student Profile English/Spanish.
4. Feedback on the use of the podcasts on the OSY site -- <http://web.mac.com/osymigrant>.
5. Articles for the next OSY Quarterly Newsletter.

Pat welcomed and the TST members who were participating in the second **OSY** TST conference call. She reminded the participants that all calls are planned for the third Thursday of each month at 9 a.m. CST (10 a.m. Eastern Time). She thanked those that were able to participate because it was a very hectic time for those states operating summer Migrant Education Program (MEP) projects. She mentioned that many individuals had emailed her expressing regret that they would not be able to participate this time, but would try to make the next conference call. The agenda was short due to everyone's busy schedule.

Discussion on FAQs for MSIX and OSY

Pat asked the conference call participants for their feedback regarding the FAQs she had prepared from past discussions at different meetings of the TST, Leadership and Steering Team Meetings as well as other meetings she had attended. The group thought the questions were very inclusive of the types of concerns and questions that have arisen when it comes to OSY data collection for MSIX. Lysandra emailed that she would forward the FAQs to Vaughn Murray, the coordinator for Pennsylvania's MIS 2000 data base for his review. The group then addressed the next topic.

Feedback on the draft ID&R Tips for Recruiting OSY

Overall the group liked the compilation of the ID&R Tips that had been reviewed by the group at the last TST Meeting in Nashville. Pat's assignment had been to take the draft ID&R Tip Sheet back after the group's review and Nashville and work in Bruce Wright's suggestions. Then the group would do one final review before posting. Overall the callers liked the product. Jessica suggested some additional changes which Pat said that she would make before posting the final version on the **OSY** website.

Feedback on the revised OSY Student Profile English/Spanish

Lysandra emailed that MEP staff in her state would like to see the address, phone #, gender (for example, Guadalupe could be a male or female name) as well as parents names on the **OSY** Student Profile/Survey. The group was also confused as to the purpose of the Student Profile/Survey. Is the document a survey or is it a needs assessment? If it is a needs assessment then they would also like a

place for the staff name of who is completing the form. Pat replied that whenever the group discusses the Student Profile/Survey the same conversation always seems to surface. Perhaps there needs to be more thought put into the purpose of the OSY component of the Comprehensive Needs Assessment. In the meantime, she suggested that Lysandra could use the document in whatever way worked for Pennsylvania. The form serves as a needs assessment, but can also be used to compile a profile of OSY in the state. It serves both purposes. Originally, the form contained address, phone, number, gender, etc. but these fields were removed after the TST group said it was too repetitive because the COE collected the same information. The only thing to keep in mind was the collection of the data fields that the TST recommended to collect across the board:

1. Last Grade Attended
2. Where
3. Year

Basically, the state could change or modify this form to fit its needs except for those 3 fields. Pat offered to modify the form to fit Pennsylvania's (or any state's) needs and then have it translated to Spanish. Lysandra replied via email that Pennsylvania did not indeed to use the form so that wouldn't be necessary. Any other state wishing to have the form modified can contact Pat.

Feedback on the use of the podcasts on the OSY site -- <http://web.mac.com/osymigrant>

Pat asked the group if anyone had tried to download podcasts from the OSY website. No one on the conference call had tried to download any of the podcasts. Pat then explained to the group that the podcasts housed on Apple's MobileMe website were causing end users problems as they tried to download all the podcasts. Some of the problems encountered were that the files could not be uploaded to the Apple MobileMe site as MP3 files; rather Apple was automatically converting the files into video files since they were easier to house in that manner. This meant that the files were not able to be downloaded into iPod shuffles – only iPods and MP3 players with video capability. Pat saw this as very problematic. Omar was very helpful. He said that he also used Apple MobileMe to share files. He would check the OSY site out and give Pat his feedback. Pat thanked him. She commented to the group that she would follow up with the OSY webmaster to see what would have to be done to house the audio files on the OSY website without having to go through another site, such as the MobileMe site. The group agreed that whatever the solution is, the process has to be user-friendly or no one will access the files. Pat promised to update the group during the next OSY TST conference call.

Articles for the OSY Quarterly Newsletter

Pat reminded the group to send her some articles and/or pictures for the next OSY Quarterly Newsletter. She would like to have the next issue out before the next Leadership Team Meeting scheduled for September. So if the group could get her articles by the middle of August, she would appreciate that greatly. Individuals could write about using a particular instructional strategy, review an article, or describe how the state MEP assesses English language proficiency for OSYs, etc. The group agreed to work on articles and send them in on or before August 20th.

Since the call had lasted one hour and the agenda items had been covered, Pat thanked everyone for their participation and ended the call. The next call for the TST is scheduled for September 17th at 10 a.m. Eastern Time. The same conferencing dial-in number will be used.