



**OSY Technical Support Team (TST)
Conference Call
July 16, 2009**

TST Participants: Jessica Castañeda, Erin Shea, Renée Nanzer, Tomás Yañez, Lysandra Lopez-Medina, Patricia Meyertholen and Rosa Aponte-Gonzalez.

Time of Conference Call: 9 a.m. Central Standard Time (CST), 10 a.m. Eastern Time
Telephone Number: 1-913-856-2091

Agenda items:

1. Discussion and Testing of the **OSY** iPod test site: <http://web.mac.com/osymigrant>
2. Finalization of the Draft OSY Best Practices template
3. Articles for the next OSY Quarterly Newsletter

Pat welcomed and the TST members who were participating in the first of the **OSY** TST conference calls which are planned for the third Thursday of each month at 9 a.m. CST (10 a.m. Eastern Time). She thanked those that were able to participate because it was a very hectic time for those states operating summer Migrant Education Program (MEP) projects. She mentioned that many individuals had emailed her expressing regret that they would not be able to participate this time, but would try to make the next conference call. The agenda was short due to everyone's busy schedule.

Discussion and Testing of the OSY iPod Test Site:

Pat had sent everyone the test website which houses the **OSY** podcasts. This website (listed above) will eventually be accessible via a link from the official OSY website at www.osymigrant.org. The purpose today was to have individuals test the process of downloading the podcasts from the internet to make sure that everyone had received all the audio files that were grouped together.



Screen shot of the
OSY iPod Test Site:
<http://web.mac.com/osymigrant>



Screen shot of the Survival English Podcasts

Pat introduced Rosa Aponte-Gonzalez to the group. Rosa is working with Pat to convert both CD ROM and written materials into audio files to be used by the **OSY** consortium states. The first group of podcasts that the group reviewed was the audio files associated with the **Ingles de sobrevivencia** ESL materials from the South Carolina MEP. Rosa and Pat were concerned that some of the audio files would be too large for some people to download. For example, Rosa had take Chapter 3 and broke it down into 3 parts for easier download. This is fact became a problem. The chapter 1 and 2 audio files proved to be too large for everyone in the group to download. Rosa will work on breaking these chapters down into more manageable lengths of 5 – 7 minutes maximum. The other audio files related to health and simple English vocabulary worked fine for the group when people were walked through the testing process.

Lysandra asked Pat if the group would be able to access the files anytime. The response was that when the link is live on the **OSY** website the files would be available for download or to listen to at any time. Lysandra also asked the process for the group to send in audio files or other documents to be made into podcasts.

Pat explained the process to send in audio files for conversion into podcasts. Documents can be emailed to Pat at meyertholen@ncfh.org. Audio files because of size restrictions on mailboxes should be sent to the OSY Mobile Me account. The address is: <http://www.me.com>. Once there, login as: **osymigrant** with the password: **migrant**. Then click on the 5th icon from the left (looks like a disk) in order to upload to the website's public files. On the left side of the screen, click on "Public" then once in the "Public" screen, click on the first box in the middle of the screen to upload a file from your computer. It is a simple process to choose a file and upload it. Pat commented that Laura Lee Bernstein uploaded her files in this manner.

Pat will work on a write up that explains the iPod process for both uploading and downloading files. The target time for the iPod website to go live and be linked to the OSY website is the week of July 17. Overall, the group was very happy with the progress made. Erin sent the **Problem-Posing ESL for Migrant Farm Workers in Vermont document** for uploading on the website and/or iPod development. Jessica will send the two CD ROMs for the two ESL books developed by the Tennessee MEP. Unfortunately, Jessica doesn't have the electronic version for the first book. Pat will try to have it word processed so that it can also go on the web along with Book 2. Additionally, the CD ROMs can be made into audio files for the consortium's use with iPods.

Finalization of the Best Practices Template

The group was asked for feedback on the Best Practices template that was developed by Tomas Yanez and Bruce Wright. Tomas sent the template to Pat along with a Best Practice write-up for "Recovery Youth." These two documents were shared with the group. Bruce will send his write-up dealing with ID&R for "Here-to-Work Youth." The group liked the format. Pat asked about the section entitled "Results." She was concerned that people wouldn't submit examples of Best Practices for OSY if they thought they needed to submit how the practice had been formally evaluated. Lysandra suggested changing the heading to "Why Practice is Effective" or something similar. Pat will make the change and go forward with posting the Best Practices documents on the **OSY** website. She thanked Tomas for moving so quickly on this item.

Articles for the OSY Quarterly Newsletter

Pat asked the group to send her some articles and/or pictures for the next OSY Quarterly Newsletter. Lysandra asked by when the articles were needed. Pat replied that she would like to have the next issue out before the next Leadership Team Meeting scheduled for September. So if the group could get her articles by the middle of August, she would appreciate that greatly. Individuals could write about using a particular instructional strategy, review an article, or describe how the state MEP assesses English language proficiency for OSYs, etc. The group agreed to work on articles and send them in on or before August 20th.

Other Updates

Pat also reported to the group that she sent forward the group's suggestions regarding topics for the Health Mini-Lessons for OSY to Bob Lynch, National PASS Center. He will review and prioritize the group's recommended topics and work with Pat and the National Center for Farmworker Health (NCFH) to finalize the rest of the Health Mini-Lessons for OSY.

Ray Melecio is still working on the Student Profile/Survey for OSY. In the meantime Pat will have the draft translated into Spanish so that it will be ready to go with minimal changes. She will send both English and Spanish versions for the group's review as soon as Ray finishes up.

Pat also mentioned to the group that she wanted to follow up with Renee's offer to develop some music to accompany the **OSY** podcasts. Tomas mentioned to the group that Renee is multi-talented – she plays numerous musical instruments and composes her own music. The group was very excited and asked Renee to explain what she could do. Renee said that she could select some of her original compositions for use on the OSY podcasts as well as use some of her songs which have instructional applications. The group was very interested in hearing some of Renee's works. Renee said that she would work with Pat in getting some samples to the group.

Since the call had lasted one hour and ten minutes and the agenda items had been covered, Pat thanked everyone for their participation and ended the call. The next call for the TST is scheduled for August 20 at 10 a.m. Eastern Time. The same conferencing dial-in number will be used.