



Technical Support Team Meeting
Conference Call Notes
June 21, 2012

1 pm-2 pm CDT/2 pm-3 pm EDT

Members present: Danielle Anderson Thomas (NJ), Claude Christian (KY), Brenda Pessin (IL), John Farrell (KS), Lysandra Lopez-Medina (PA), Blair Reed (MS), Dee Condon (NE), Erin Shea (VT), Kelsey Williams (ID)

- Welcome, Introductions, Assignments
- Information from Kathleen Bibus: MN partners with ABE consortiums who gave the link to a wealth of reading materials for OSY students. These are free for any non-profit and can be accessed at <http://www.marshalladulthoodeducation.org/index.php/reading-skills-for-todays-adult>
- TST Work Group/Committee Updates: Groups reported out on their progress to date:
 - Curriculum Work Group: Finalized edits to the Labor and Delivery lesson. The other members of the committee are finalizing their drafts. Bob is facilitating this process. Legal lessons are being worked on as well. Completion of three legal lessons will be done by the Dissemination Event. Waiting on comments from Olga at HEP/CAMP.
 - Pilot process and Survey Monkey—ID& R Materials: States were asked to pilot the SOSY ID& R materials (Field Based Recruiting Guide, ID&R Tips, and the Agricultural Newsletters). States will be surveyed in regard to how useful the tools were. The Survey Monkey information will be sent out the week of June 25 and will be open until September 30.
 - Update on TOT: Lysandra Lopez-Medina (PA) is working on the introduction and will submit it on July 6. All modules for the TOT manual will be completed. Agenda will be developed next week. Tracie can send the TOT agenda for the event out next week to the TST.

- Update on Dissemination Event: DEPC had a conference call on June 20. Brenda updated the TST on the committee's progress. Progressing well. Keynote speakers for opening and closing committed. Up to 20 breakout sessions. A lot of active TST participation in the sessions. Hotel logistics are going well. Will do some prep work for the student panel.
- Dissemination Event Support/OSY Panel Questions/Picture requests. Jessica Castaneda has volunteered to put together a video for the Dissemination Event opening session. **Please send pictures (of OSY In your programs or pictures taken by OSY) to Tracie by July 23).**
- OSY Panel: The OSY Panel will take place at the closing session of the Dissemination Event. The group brainstormed some questions for the panel:
 - How long have you participated in the migrant program in your current state or elsewhere?
 - What does that service look like? Intensive program? Once a week?
 - What motivated you to participate in the migrant program?
 - Send your questions to Brenda or Tracie
- Data Element Work group assignment: Tracie will pull together the group for a meeting in August to develop an OSY definition to submit to the SSST in September.
 - Members: Ray Melecio (FL), John Farrell (KS), Barbie Patch (NH), Kiowa Rogers (NE), Jessica Castaneda (TN), Kathleen Bibus (MN)
 - Review OSY Profile and discuss the minimum required data elements and make recommendations to take to the SSST
 - Discuss data collection and any possible recommendations
 - Review surveys: Evaluations/pilots
 - Discuss OSY definitions and make recommendations to SSST**
- TA topics—assessment, safety, using technology, OSY definition, and GED/Plazas/MOU w Mexican consulate / evaluation process/effective educational services for HTW: we will examine these and develop a list/timeline for technical assistance topics during the next conference call.
- OME Monitoring call: The next monitoring call is scheduled for June 22. Tracie will update the group about the call, and how OME thinks we are doing.
- John informed the TST that the OSY Coordinator position is open in Kansas. Tracie will send the job description out to the TST.
- Important Dates: September 10-11--Training of Trainers
- September 12-13--Dissemination Event
- September 13--State Steering Team Meeting
- Next conference call of the TST: **July 12 from 1:00-2:00 pm CDT/2:00-3:00 pm EDT**