

CAREERS

Computer Work

There are many types of jobs in the computer field. People are needed to run, program and fix computers.

DATA ENTRY OPERATORS put data into the computer. You need to finish high school. You can be trained for this job in a short time. You need good typing skills.

COMPUTER OPERATORS decide how to set up a job by using computer programs and instructions. They run programs, find problems, and get the results. You need to finish high school. Most employers want you to have some college or technical training. Some jobs will offer on-the-job training.

COMPUTER AND OFFICE MACHINE REPAIRERS install, maintain, and fix computers. They make sure the computers stay working. If computers break down, repairers have to find the problems and fix them. You need to finish high school. Some high schools give some training. You will need training in electronics at a technical or community college.

PROGRAMMERS write programs. Programs are the instructions in one of the computer languages that let the computer do its work. You will need a college degree in computer science.

JOB OUTLOOK AND EARNINGS

Computer and office machine repairers and programmers are in demand. The need for data entry and computer operators is going down. Earnings differ with your skills. The following are the average salaries for each area in the years 2000 or 2001.



Data Entry Operators: \$24,710/year

Computer Operators: \$27,670/year

Computer and Office Machine Repairers: \$31,400/year

Programmers: \$48,600/year ■

A Product of the
Geneseo Migrant Center
27 Lackawanna Ave.
Mt. Morris, NY 14510

*Revised with funding from the NYS
Department of Education,
Migrant Education.
©2002
All Rights Reserved*

