



Technical Support Team Conference Call

February 15, 2011

Notes

April TST Meeting – The Hilton was not available for the dates we had selected in Florida. Jorge suggested that we look for another hotel in Clearwater. Tracie said that she would look for another hotel in Clearwater/Tampa but we would keep the dates as April 12th & 13th. Tracie proposed that we establish a schedule ahead of time for next year. We would scatter the three meetings across the States and have dates set ahead of time.

New State Webinar – SOSY Technical Assistance Webinar will be offered to new States/staff to the consortium. Webinars will be 1hr in length. They will be offered February 28th and March 3rd. Kansas, Vermont, Florida, and Illinois have volunteered to assist. Eventually we will have more webinars available to help other states out with “what works”. All webinars will be archived on the website. Sonja (NC) suggested that we collect information from all over the country on what people would like to see in order to help them with OSY.

OSY Profile Form – Are completed and updated. An “Instruction Sheet” was also developed by TJ and Tracie and is now available.

Review Group – Tracie brought up the suggestion of having a small group of people to review forms before sending them out to the team. Mike (MT), Sonja (NC), Tracie, and Bruce (SC), volunteered to make up the review committee.

Quality Control Committee – Tracie discussed reviewing submissions that are made online before they are officially posted. Changed title from “Best Practices” to “What Works.” Emily (MA) suggested letting everyone know what the standard would be so everyone knows what they would be evaluated on. Sonja – asked that more info would be included in the title so people would have some info. Jesse (MS) volunteered to be on the committee. Barbie (NH) suggested adding to the form that they had previously developed; she also brought up the point that the committee would serve in a review capacity to ensure all components are addressed. Sonja suggested adding some check boxes to the submission form to cut down on some of the narratives so the submissions may be categorized more efficiently. Tracie said that there are currently only 5 submissions and made a comment about needing to encourage more submissions from the field. Jessie, Mike, Tracie volunteered to be on this committee. Tracie also discussed asking other states to serve.

Work Group Progress

ID&R –The work group has a draft document ready. John said it is being edited and will send to the committee as soon as it is finished.

Technical Assistance –Jorge(FL) discussed the conference call last week. He discussed giving clear guidance and information to states so they would know how to collect data, submit data, and use it. He talked about eventually moving to a needs assessment that would be used to help States determine their needs. Jessie said she had something that they were using that she would send to Jorge. Sonja said that they have their OSY Profile on their website and she said that it is the beginning of their Service Delivery Plan. Sonia said that she would post her state’s information so everyone could see their “snapshot”.

Jorge said one of their concerns was collecting and gathering the initial information. Jessie said that she is collecting the data from the website and then doing manual compilation. She is hoping that it will be a document they can add to because it was a huge undertaking.

Training Group – This group will be meeting later this week.

Curriculum – Kelsey (ID)discussed using technology to provide an avenue to help states network. She described how the work group was creating a blog for states to share more immediate information about what they are doing/what works. More information will be shared soon.

Barbie suggested that we gather some websites and other things that we are all already doing so we can share things we are doing. Barbie said that she would volunteer to help out with this area. Sonja asked that we add a section to the webpage called “technology”. Jessie said that she envisioned an easy to read page for “best practices” that is broken into categories so it is easy to access. She felt it would be nice to have the resources organized by titles; lesson plans, videos, mp3s, etc...

Data Base –John (KS) discussed creating a system that would collect data specifically on OSY Students. He talked about developing this system that has all of the data requirements of the SOSY Grant so that states could track what the students are doing and be able to pull out the data into graphs, etc. Brenda (IL) asked if this was going to actually have a data collection piece that would collect progress. She thought that what John is doing would be helpful even if he shared the structure of the data base for other states. She also suggested coming up with report templates that could be used across the states. John asked for volunteers to be on a committee that would determine these canned reports. Sonja volunteered to be on the committee. Sonia volunteered to send out the layout of the forms she is using through MIS2000. Brenda, T.J. (NY), Barbie, Jorge, Sonja, Tracie and John volunteered to be on this committee.

Conclusion – Tracie said she would let everyone know once the location was determined for the next meeting. She would also send out the travel forms ahead of time. **UPDATE: We have a location for our April 12-13 TST Meeting: Clearwater Hyatt, Clearwater, FL. More information will be sent soon.**

Next Conference Call: March 15 at 2 pm CST (3pm EST, 12pm MST)