



SSST Meeting Notes

May 1st, 2012

Portland, OR

NASDME Conference

Welcome and Introductions

Performance Measures and Evaluation: Susan Duron

CIG Application Update

Technical Support Team Update:

SOSY Pilot Process

OSY Tip Sheets- Jessica Castaneda

OSY Data Element Work Group Update- Ray Melecio and Barbie Patch

Product Development- Bob Lynch and Brenda Pessin

OSY Educational Outcomes Table- Erin Shea

TOT Planning Report- Emily Hoffman

Dissemination Event Planning Committee Report- Brenda Pessin

Budget- Norma Cregan

Members present: Norma Cregan (KS), John Farrell (KS), Cindy Bartelsmeyer (KS), Carla Farmer (KS), Barbie Patch (NH), Mary Mulloy (VT), Emily Hoffman (MA), Ray Melecio (FL), Carol Gagliano (FL), Terry Hollingsworth (MN), Paula Gaddis (TN), Jessica Castaneda (TN), Cveita Jovanvich (MD), Pam Bennet (KS), Gabby Davis (MS), Mike Rea (MT), Angela Branz Spall (MT), Tomas Meija (CO), Susan Duron (META), Mary Lou Wells (ID), Oscar Cardenas (GA), Mary Ann Losh (NE), Jennifer Almeda (SC), Lupe Ledesma (WA), Sue Henry (NE), Jose Viana (NC), Rosa Coronado (CA), Ernesto Vela (CA), Patricia Meyertholen (OME), Brenda Pessin (IL), Beth Robinson (IL), Susan Duron, and Bob Lynch (NPC)

- I. Welcomes and Introductions.
- II. Review of agenda and handouts.
 - a. Technical Support Team shared updates of work groups. Last TST meeting – April 11-12, 2012
 - b. Bob Lynch (NY) discussed the health collaboration with the National Center for Farmworker Health, the National PASS Center and SOSY.
 - 1) A series of 10 health lessons are developed.
 - 2) 4-5 new lessons are coming (healthy house, insect and rodent control, etc.)
 - 3) NCFH collaborative project.
 - 4) The group is looking at all the state delivery service plans to determine what we are currently doing for OSY around health issues and what work are others doing to help OSY. NCFH will analyze what the findings and develop a list of promising practices. Project will be completed by Dissemination event.
 - c. NASDME Presentations

- 1) TST hosted a Panel presentation at NASDME.
 - 2) Panel & OSY profile to design services
 - 3) Educational Outcomes Table was presented.
 - 4) Great evaluations (Service driven, planful, and mindful)
 - 5) We had to turn people away from last SOSY presentation.
 - 6) We have a lot to be proud of in terms of work completed so far.
- d. Pilot Process of ID&R Materials: A minimum of seventeen states are needed to pilot the 3 new ID&R materials. So far sixteen states have piloted.
- ID&R Tip sheets, field based recruiting, and the Agricultural Newsletters.
- e. Early June - Survey Monkey will be available to evaluate the documents that are piloted.
- 1) Need 3 – 12 people from each state to participate.
 - 2) Data Element Group gave input to change questions to represent and reflect the newsletter.
 - 3) Select 3 – 12 people who have used the material to provide quality feedback about the usefulness of the information.
 - 4) Needs to be completed by early September.
- f. Jessica Castaneda (TN) gave an update on the literature review and OSY Topic Briefs.
- 1) Need to be more accessible and based on topical areas. The Literature Review will be updated and disseminated at the SOSY Dissemination Event.
 - 2) We will also be developing a series of topical briefs that will present the latest research combined with state specific example.
 - 3) We have lessons, but what if there is someone who needs additional training. Angela Branz Spall suggested we look into information from TSOL. They are a great source with great materials, a special interest group and topic briefs.

- III. Performance Measures – Susan Durón provided a brief overview of the progress regarding the SOSY performance measures. For a complete list of the SOSY Performance Measures, please refer to the handout given during the meeting.
- Project outcomes & GPRA requirements were discussed.
 - Performance measure 7a presents a problem based on how it is worded. This measure requires a 20% increase in OSY identified and recruited. Because States have no control over the youth that come into their states, using wording that addresses an increase in OSY is not reasonable. Therefore, we will continue to look at the trends and data.
 - 7b. This objective was met in year 1 and the project is on track for it to be met in year 2.
 - 7c. This objective was met in yr. 1 and the project is on track for it to be met in Year 2
 - 8a. With this objective (unlike 7a, States do have control over the number of OSY served. This objective was met in Year 1 of SOSY.
 - 8b. SOSY is on target to meet this objective.
 - 8c. Survey Monkey will be used to determine progress toward this objective.

- 8d. Survey Monkey will be used to determine progress toward this objective that addresses staff professional development. META has received a substantial number of surveys. Great results so far.
 - 8e. This objective calls for reviewing the Fidelity of implementation for Obj. 2. This objective was met in year 1 with 99% implementation. The project is poised to reach this objective again in year two of SOSY.
 - 9a. This objective addresses high school graduation.
 - 9b. This objective addresses Life Management management skills for secondary-aged students.
 - 9c. This objective addresses career goals for secondary-aged youth and looks at data obtained from the OSY profile and coordinator surveys.
 - 9d. SOSY has made substantial progress toward this objective with a majority of the SOSY States now including OSY in their Service Delivery Plans.
 - 9e. 21 states are working to ensure that OSY are included in data collections for the CNA and SDP. SOSY is on target with meeting this this objective.
 - 9f. SOSY is on target with meeting this this objective.
 - 9g. The project is on target for meeting this objective.
- IV. 2012-14 CIG Proposal: Susan discussed the CIG proposal that was submitted to OME. She reported that the SOSOSY proposal was received and signed for at 9:14 this morning at the U.S. Department of Education in Washington DC.
- a) 21 States again, and, if funded, 2 states were added: KY, AL.
 - b) New partner States are: AK, GA, MO, MT, WA
 - c) SOSOSY stands for Strategies, Opportunities, and Services to Out-of-School Youth.
 1. Focus on systems, building capacity, innovative technology, packaged materials & Interstate collaboration.
 - d) Objectives: Professional Development, Services delivered, student/youth achievement.
 - e) Work groups will discuss the development of new assessments, evaluation, technology base learning and many products.
 - f) States will receive a copy of the proposal in a week or so.
 - g) Mentors will do technical assistance with new states or anyone who needs help.
 - h) GPRA – dropouts, graduates, project measures.
- V. SOSY Evaluation: Interviews with OSY. META will once again be conducting interviews with selected member states to inform the SOSY case study evaluation.
- a) Looking for states interested in serving as a case study state.
 - b) Three to four states are needed. See Tracie or Susan if interested.
- VI. Executive summary : Tracie presented the group the latest SOSY Executive Summary with highlights of our accomplishments:
- a) What states are doing what?
 - b) Team was asked for feedback to improve operations.
 - c) For states that have travel difficulties, possible Skype so everyone can participate.

- d) A lot of transparency. Make sure all states have specific assignments. As the TST members work very hard, make sure it is consistent membership. Make sure the groups are operating efficiently and transparent.

Technical Support Team Work Group reports were presented. For more information, please see the TST notes from their last meeting:

- VII. Curriculum & Material - Bob Lynch (NY)
 - a) Materials are being developed & reviewed (Legal, Parenting Issues, and Health).
 - b) A few materials, "Taming the TV Monsters", were found necessary to add.
- VIII. Data Element Group: This work group will be making recommendations to the SST in the future on data definitions, requirements and OSY definition.
 - a) OSY profile, data required, definitions, and review surveys.
 - b) Discuss discrepancies and changes for the next profile.
 - c) Need to clarify definitions.
 - d) Pilots, services in different states, align the information/questions.
- IX. Technical Assistance work group – Erin Shea (VT)
 - a) Educational Outcomes Table
 - 1. Tool takes the data (key indicators) to plan for individual, state or regional service delivery. Keep in mind the students' interest.
 - 2. Academic history: what are the standards to enter in to HEP? Help students prepare to enter the correct types of programs. 4 quadrants with educational outcomes/desired goals.
- X. Training of Trainers
 - a) Final stages of writing and editing - TOT is 2 days prior to the SOSY Dissemination Event. September 10-11, 2012
 - b) Meeting for practitioners or the practitioner's trainer – Trying to teach every aspect.
 - c) Modules have been piloted in NC and MA. During TOT, they will model and show how to train others in their state. There will be 2 trainers attending from each state.
 - d) Writing the manual - Everything will be on a jump drive and make sure trainers are provided with the support they need.
- XI. Dissemination Event Planning – Brenda Pessin, (IL)
 - a) Same format, 1 ½ day with opening session, opening and closing keynote speaker.
 - b) Potential topics, potential strands, 5 concurrent sessions, 20 sessions of opportunities for people to attend.
 - c) Alexa Posny, Deputy Assistant Secretary, US Dept. of Ed. will talk about systems, building them and how they work. This will be a virtual presentation, technology focused. A great kick-off.
 - d) Carol Gagliano, (FL) - Welcoming Speaker at the opening session.
 - e) Christine Chavez - Closing Speaker from Dept. of Agriculture.
 - f) All materials will be featured and discussed so people can take them home and go to work with them.

- g) Partners that helped to develop sessions will be there to help present (data, evaluation, assessment, TOT manual)
 - h) Trying to make sure there is a balance. Lessons will be geared to both groups--here to work and recovery.
 - i) Youth panel: 5 students recommended.
- XII. TOT 2 days, (full days); DIS event 1 full day, (½ days) SSST meeting afterwards.
 - XIII. Norma Cregan, (KS) – Discussed Budget
 - XIV. PASS/ OSY summit invitation from CA. In the future, CA is interested in becoming a partner state.

The meeting adjourned at 1:30 pm.