



**GOSOSY State Steering Team Meeting
January 17-18, 2019
Montgomery, AL**

IN ATTENDANCE:

Tracie Kalic – (GOSOSY)
Marty Jacobson- (META)
Cari Semivan – (META)
Joyce Bishop (AL)
Peggy Haveard (AL)
Edmund Moore (AL)
Cyndi Townley (AL)
Israel Cortez (GA)
Brenda Pessin (IL)
April Dameron (IA)
Doug Boline (KS)
John Farrell (KS)
Christina Benassi (KY)

Emily Hoffman (MA)
Brian Lieb (MS)
Barbie Patch (NH)
Joram Rejouis (NJ)
Odilia Coffta (NY)
Will Messier (NY)
Rachel Wright Junio (NC)
Lawana Peoples (SC)
Zachary Taylor (SC)
Justyn Settles (TN)
Sarah Braun Hamilton (VT)
Sarah Kleinman (VT)

Agenda Day 1

- Welcome and Introductions
- Welcome to Alabama
- Overview of Agenda and Expectations for Meeting
- Discussion of TST Work Groups Tasks and Processes
 - OSY Engagement and Relationship Building
 - Curriculum and Material Development
 - Goal Setting and OSY Learning Plans
 - Professional Development
 - Interstate Collaboration
 - Mental Health/Trauma
 - Literature Review
- Dissemination Event Evaluation Results
- Review of the Annual Performance Report results
- Year 4 extension work items and changes to the FII
- Year 4 changes to performance measures
- Data collection for Year 4
- LUNCH
- Strategic Planning Process and Expectations
- Planning for a new CIG competition

Welcome and Introductions – Tracie Kalic, Doug Boline

Welcome to Alabama – Edmund Moore welcomed the group to Alabama. Peggy Haveard, Joyce Bishop, and Cyndi Townley shared information about the AL MEP
PPT Presentation about the Alabama MEP

Expectations of Time Together (Tracie Kalic)

1. Discuss reorganized work groups, their assignments, alignment with FII, and their progress
2. Evaluate Dissemination Event
3. Review APR data and objectives for Year 4
4. Discuss GOSOSY Work Plan and work group assignments
5. Learn about next CIG competition and OME priorities
6. Strategize and plan for next CIG

Technical Support Team Expectations (Tracie Kalic)

- Membership
- State Director expectations
- Requirements
 - 2-3 meetings per year
 - Conference calls
 - Work assignments
 - Team Lead meeting
 - Collaboration and coordination across groups
- Work Norms
 - Be fully committed to the work and demonstrate this commitment by meeting agreed upon deadlines, participating/attending meetings and calls until outcomes/goals are fully met.
 - Leave each meeting with tangible products/achievements synthesizing our meeting outcomes.
 - Use included reflection time to promote spontaneous, creative discussion.

Reorganized TST Work Groups/Reports

1. **OSY Engagement and Relationship Building** (Emily Hoffman)
 - a. Developed out of the former Mentoring Work Group which partnered with World Education Inc. on adapting its Mentoring Toolkit specifically for OSY. There were some successes, but next step is to expand information for serving OSY.
 - b. Will develop list of research-based promising practices for reaching OSY and building relationships with them. The group will continue to research mentoring and develop a list of promising practices.
 - c. Will offer presentation on that research at April 2019 TST meeting and will use feedback to create list of 8 - 10 best ideas. Those final ideas will be combined with current GOSOSY mentoring toolkit materials to create a new mentorship guide.

2. Curriculum and Material Development (Brenda Pessin)

- a. Past iterations of this work group have created numerous lessons and resources. Now focusing on improving ELL component and ability to adapt to self-study.
- b. Will continue to improve ELL lesson currently in draft (topic is Emergencies). It will be simplified and focus on vocabulary with an audio component and translation capabilities for multiple languages. There will be games for practice and imbedded videos. Will be web responsive and available on the Student Page of the GOSOSY website, also with printable pages. Will incorporate a component for feedback for students on their progress.
- c. The first lesson will establish template for future lessons (by April 2019 TST meeting).
- d. Will create a rubric for the lessons to explain how to adapt to different situations, including with students at risk for dropping out and parent groups, and different languages (via Google Translate).
- e. Will create a catalog of resources that will expand/improve on the current Educational Resource Rubric; it may include a searchable format.

3. Professional Development (April Dameron)

- a. Will develop a Prezi on Growth Mindset that will be printable (as a PDF). One version will be for practitioners and another for students. (To be completed by April 2019 TST meeting.)
- b. Will also develop two additional PD modules including *OSY with Limited Schooling* and *Introduction to OSY*.

4. Interstate Collaboration (Barbie Patch)

- a. Will create a survey (to be sent in late January) to collect best practices from each state. Includes information about state needs related to:
 - i. OSY services
 - ii. Recruitment
 - iii. Current practices
 - iv. Most-used languages
- b. Will host pilot online networking meetings with staff from the following groups: HEP, CAMP, GOSOSY, IRRRC, PI, Migrant Health, and non-member states. The meetings will be recorded and archived for continual access (beginning in March 2019).
- c. Will create an online forum to collect the best practices and allow sharing/discussion.
- d. Will include a mentoring pilot to share information between all CIGs.
- e. The group intends to create an up-to-date directory of MEPs.
 - i. Suggestion to include a directory sortable by languages.

5. Goal Setting and Learning Plans (Justyn Settles)

- a. Will finalize Goal Setting materials and Learning Plans by April 2019 TST meeting and create training (a “How To Guide”) once materials are finalized.
- b. Please send feedback/suggestions to Work Group members asap to be included in new version.
- c. The group intends to create a “goal setting framework” that could be used with any lesson.
- d. Will work with the Interstate Collaboration Work Group around the idea of portability and transferability of Learning Plans.

6. Mental Health/Trauma (Marty Jacobson)

- a. Created a Needs Assessment survey addressing the topic for national MEP audience. Send to GOSOSY state directors in January via Survey Monkey link.
- b. Results of the survey will be used for staff development and at the Mental Health Training of Trainers (to be included as part of April 2019 TST).
- c. The Workgroup will host a focus group presentation at NASDME (May 2019) to present the findings from the Needs Assessment survey and will include fact sheets concerning the stigma surrounding and myths about mental health issues.
- d. The Workgroup will use the NASDME presentation to collect feedback and additional data.
- e. The group is creating a vetted list of national/state/local tools and resources for staff.

7. Literature Review

- a. Will create literature review focusing on preventing drop outs in the migrant student community (for April TST meeting).

GOSOSY Website Review for October 2018 – early January 2019 (Tracie Kalic)

1. Google Analytics (PPT presentation)
2. In Year 3:
 - a. 4,946 unique visitors
 - b. 9,857 unique sessions
 - c. 46,970 page views

Dissemination Event Evaluation Report (Marty Jacobson)

- Three-day collaborative event in Clearwater, FL – held with IRRC and PI
- 230 Participants from 35 states (all 18 GOSOSY member states represented)
- Survey results were very high
 - 99% rated DE useful for improving services.
 - 100% said presenters were knowledgeable and well prepared.
 - 98% said there was adequate time for networking and discussion.
 - 94% said opening session was appropriate and worthwhile.
 - 100% said closing session was appropriate and worthwhile.
 - 84% indicated a post-conference gain for materials they will use
 - Highly rated were mental health materials, technology, website use, goal setting, etc.

Year 4 Work Plan Overview (Marty Jacobson)

1. Work Plan for fourth year of funding was submitted August 21, 2018.
2. Work Plan includes updated activities and performance measures for Year 4.
3. The overall goal and objectives for GOSOSY remain the same.
4. New activities and performance measures were developed with input from the TST and SST.

Year 4 Changes (Marty Jacobson)

1. Update Learning Plans and Goal Setting Workshops based on implementation feedback.
2. Create plans and tools for portability of GOSOSY materials for highly mobile students.
3. Complete a literature review regarding factors that lead to students dropping out of school and create a list of strategies with promising evidence for dropout prevention. Continue work on mental health lessons for out-of-school youth (OSY) with an emphasis on staff training.
4. Develop a list of mental health resources and organizations for referrals for OSY.
5. Develop a list of research-based and promising practices for engaging youth in educational activities.
6. Continue interstate collaboration by creating tools and strategies for educators with highly mobile students.
7. Develop three additional professional development modules: 1) Introduction to OSY; 2) Addressing the Needs of OSY with Limited Formal Schooling; and 3) Growth Mindset.
8. Report on the results of the Dissemination Event and educator use of strategies and materials.

New FII Activities – Goal 1 (Marty Jacobson)

- 1.1a Update GOSOSY assessment tools and practices
- 1.1b Create plans and tools for portability of GOSOSY materials for highly mobile students.
- 1.1d Continue work on mental health lessons for OSY with an emphasis on staff training.
- 1.1e Develop a list of mental health resources and organization for referrals for OSY
- 1.1f Develop a list of research-based and promising practices for engaging youth in educational activities
- 1.1g Create a literature review regarding factors that lead to students dropping out of school (Year 4) and create a list of strategies from the literature with promising evidence for preventing dropouts (Year 5, if funded)
- 1.2a Update OSY Learning Plan templates based on implementation feedback
- 1.3a Update Goal Setting Workshop (GSW) materials based on implementation feedback

New FII Activities – Goal 2 (Marty Jacobson)

- 2.1c Create materials for certified and non-certified staff regarding **one of the following** topics (and an additional two if a second year is funded) 1) An Introduction to OSY; 2) Addressing the Needs of OSY with Limited Formal Schooling; or 3) Growth Mindset
- 2.2c Finalize mentoring toolkits based on pilot feedback and disseminate to states
- 2.2d Prepare training materials to go along with OSY mental health lessons

New FII Activities – Goal 3 (Marty Jacobson)

- 3.1a Disseminate catalog of materials for OSY instruction for selection and piloting of 2 products
- 3.1b Create a web toolkit for ACEs resources to accompany the lit review and PowerPoint resources

3.1c Pilot and use GOSOSY products

3.2a Follow-up with staff attending the Dissemination Event and subsequent local training regarding use of materials and strategies from the event

3.2b Create and disseminate a staff survey for participants at the Dissemination Event and subsequent training

3.2c Report on the results of the Dissemination Event and educator use of strategies and materials.

Updated Performance Measures (Marty Jacobson)

Performance Measure 1a: Annually, 75% of OSY participating in project-directed instructional services will score 80% or above on content-based assessment post-tests.

Performance Measure 2a: Annually, 75% of staff participating in GOSOSY professional learning activities will rate their use of strategies and materials as a 4 or above on the 5-point GOSOSY Implementation Rubric.

Performance Measure 3a: Annually, all GOSOSY states will pilot and provide feedback on two key products designed specifically for OSY.

Performance Measure 3b: By 9/30/19, all GOSOSY states will follow up with participants at the GOSOSY Dissemination Event and subsequent local training, and 75% of staff responding will indicate using strategies or materials from the Dissemination Event with a 4 or above on a 5-point scale.

Updated Performance Reporting/Data Collection (Marty Jacobson)

1. Form 1 – Director/Coordinator Report

- a. Graduation and dropout rates should be reported for Year 3 and Year 4 (if available).
- b. Number of OSY using GOSOSY Instructional Resources includes any OSY using any of the consortium products.
- c. #4 has changed – first column is # of OSY pre-post tested in Year 4. Second column asks for OSY with 80% post-test results – bonus #6 question will be counted toward the 80%.
- d. #5 and #6 remain the same concerning OSY activities provided and professional development learning activities.
- e. #7 – still looking for minimum of 5 collaborations per state. States may report the same collaborations reported in Years 1-3.
- f. #8 – number of OSY who participated in part of GS materials. Rubric for creating Learning Plan and need to show results. Looking for minimum of 54 total consortium-wide (an average of 3 per state).
- g. #9 – steps needed and completed – add as many rows as needed.

2. Post-training survey (Staff Survey for those who have attended an OSY-focused training and/or used OSY materials and programs)

- a. Addressing Performance Measure 2a
- b. Asks if staff attended training about services for OSY (will move to a box at the top of the form).
- c. Asks staff to rate the extent to which they used materials or strategies from the training.
- d. Asks staff to indicate what materials or strategies were included in the content of the training.
- e. There is no minimum number of training surveys, but all states should submit results.

- f.
- 3. **DE Follow Up**
 - a. Tracie will send to registration list for DE (in April)
- 4. **Product Adoption Form remains the same. States only need to choose two products adopted or adapted for Year 4.**
- 5. **Staff Training and TA Form** – OPTIONAL to be used at training.

Proposal Preparation (Marty Jacobson)

1. Contact interested states. Contact will be decided after the ADM and release of the request for proposals.
2. Proposal preparation (META)
3. Send your state's **2016-17 CSPR Parts I and II** to Marty (marty@meta1.us) by **1/31/19**
4. Collect signatures for grant-related forms (due dates to be determined)
 - a. **Letter of Commitment** from each participating State signed by the Chief State School Officer, or his/her designee
 - b. **General Education Provisions Act (GEPA) statement** from each State (statement of equitable access)
 - c. **Assurances and Certifications** signed by the Chief State School Officer, or his/her designee

Future Meetings

April 8, 2019 Training of Trainers (Mental Health) in Omaha, NE

April 9-10, 2019 TST Meeting in Omaha, NE