



**Technical Support Team Conference Call
March 13, 2012**

Members Present: Tracie Kalic (SOSY), Emily Hoffman (MA), Erin Shea (VT), Jessica Castaneda (TN), Barbie Patch (NH), Brenda Pessin (IL), Bob Lynch (NPC), Jennifer Almeda (SC), Kelsey Williams (ID), Tim Thornton and Kitty Johnson (KS), Kathleen Bibus (MN), Margarita Colindres (CO), Danielle Anderson Thomas (NJ).

Updates: Betty Black from South Carolina retired in late January. Tracie's getting a card for her and they sent in a donation in her name to the Gloria and Joseph Mattera National Scholarship Fund for Migrant students. Tracie will send out information on donating in case someone else wants to contribute.

Tuesday, May 1st is the NASDE meeting. The final agenda will be discussed in Denver.

The CIG application is due May 4th. At the April meeting, an update on the CIG application process will be provided. There will be a draft by April, and it should be available this week. Signatures need to be gathered soon. Tracie said almost all states are interested in continuing. Georgia will be involved and Alabama will but we aren't sure if they will be a member or a partner. Virginia is not joining. The only change with existing states is that Montana is moving from a member to a partner. We're waiting to see if California will move from partner to member. Montana moved to partner because they have so few OSY.

Today is the last day to reserve a room and get the government rate for the meeting in Denver. The phone number is: 877-303-0104.

Travel to TST Meeting: It's more than an hour from the airport to the hotel (there's lots of construction now) and the Super Shuttle's cheaper, 28\$ per person. Cab sharing is an option. Everyone can send out when they're coming in so they can coordinate rides.

Draft Agenda for April Meeting in Denver:

Tracie discussed the meeting agenda and asked for feedback from the group. The meeting will last for two full days with the second day ending at 4:00.

April 11 Day 1

Reports: 1. Performance Measures report; picking information up

Tracie invited the National Center for Farmworkers' Health and she's waiting to see if they will attend and whom they will send. They would be a big asset for the curriculum and material development work group.

The TST will be working on developing the OSY Profile Minimum Data Elements and the group working on ID&R will probably be assigned this. They will submit recommendations to the State Steering Support Team on May 1st.

Dissemination Event: There needs to be a planning workgroup meeting at the end of the day 1 at 4:00 to pin down whom in the TST will present at the dissemination event and what topics they will present. This has to be done ASAP because we have to prepare flash drives that will go out at the dissemination event.

April 12 Day 2

We have tried to have Technical Assistance (TA) topics at each meeting. We need to decide if we want to devote one hour of the morning or part of the second day. If so we need to decide on topics. Past TA topics: 1) Assessment, 2) Safety, 3) Using technology. Future ideas could include: 1) OSY definitions, 2) best degree to send OSY back to Mexico with. Is it the GED? Vermont's been trying to find out from the Mexican Consulate to no avail. Barbie Patch (NH) suggested that some of this should be written into the next grant, the technology, the assessment, for instance. Margarita suggested discussion of the evaluation process. Kathleen Bibus (MN) suggested discussion of the most effective educational services to offer "Here-to-Work" OSY.

Barb thinks we already have enough to do.

Jessica Castaneda (TN) said that if we have time we can address it, if not, we can skip it.

Tracie said that if it's okay with everyone we can see where we are and if there's not time we'll skip this.

NASDE Presentations--Tracie informed the group that all 3 of the SOSY proposals were approved for the NASDME conference:

- 1) Lessons Learned in OSY--TN, MA, ID, IL, NC (Tracie will facilitate the panel).
- 2) SOSY Toolkit and its Applications—Bob, Brenda, Tracie
- 3) Using OSY Profiles to Designate Services—Erin, TJ, Emily, Margarita and Tracie

Emily Hoffman (MA) said she can work on the third panel. Margarita Colindres (CO) said she could as well as CO is in the early stages of this process.

Tracie will work out the presentation structure with the volunteers, and they will try to work much of it out before the TST meeting.

For the “Lessons Learned” panel—Panelists will address specific questions. The proposal said the panelists will address how they are creating “systematic approaches to make data-driven decisions on services.”

Barbie said that educational goals are important. This differentiates SOSY from just providing ESL because there is a plan.

Bob Lynch (NPC) asked if the panel expects the audience to respond to all questions the group brainstormed at this conference call. He asked if it would be a “somewhat scripted panel.” Tracie said the states could each develop a few PP slides.

Kathleen asked if there would be time allowed for audience questions. Tracie said the audience will be able to ask questions. The presentation will be around 90 minutes. The moderator will ensure that they cover planned content and allow time for audience questions. Tracie, as moderator, will thus make sure each state has an allotted time to speak.

Erin Shea (VT) suggested that they each paint a quick snapshot of the services each state offers. Barbie suggested that for demographic information they could hand out the books. Erin disagreed because the information was out of context. A compromise suggestion is that they will not hand out sheets for taking home with this information but will make a couple of power point slides. Brenda Pessin (IL) asked if these brief state profiles will come out in the question and answer session. She said they may, so they may want to give sufficient time for audience questions to really respond to these. Tracie said they will have it in PowerPoint so people can refer to it later. Brenda asked if the panel moderator could provide a template for the type of information the panel wants gathered for this. She also suggested questions could include “How do you want to work with other organizations and who are key partners? No one can do this alone.

Panel Questions to address:

- Demographic information- basic information about what your state looks like
- Snapshot of service delivery in your state/describe in brief
- How are states that are school-based identifying and serving the OSY population? How did your state work with bringing school districts on board to providing services to OSY?
- What are your state’s strategies for engaging OSY?

- How are you serving students who may in your area for a short period of time?
- How have services evolved over time?
- How did your state's programs address educational goals of OSY?
- How do you work with other organizations on behalf of OSY? Who are your key partners in serving OSY or expanding services?
- Other issues:
 - Give sufficient time for these questions.
 - Provide a template for the information we want gathered***/ would be nice to know which are school-based/field-based/center based/frequency of classes/number of OSY being served/regional/local/statewide

Barb said that now is the time to apply for Vistas: NH is applying for four for next year.

The meeting adjourned at 2:45 pm CDT.