



# NOTES

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## iSOSY Technical Support Team (TST) Meeting

March 28-29, 2023 | Boston, MA

Materials: <http://bit.ly/3ID3880>

### Attending:

Mesha Patrick (AL)  
April Roberts (GA)  
Amy Jo Clemens (IL)  
Andy Wallace (IN)  
April Dameron (IA)  
John Farrell (KS)  
Adriana Holguin (KS)  
Janet Reynolds (KS)  
Laurie Stewart (LA)

Wilson Kendrick (MS)  
César Durán (NE)  
Iggy Campos (NM)  
Bernardo Lopez Casas (NM)  
Travis Williamson (NY)  
Astrid Poulton (NY)  
Hunter Ogletree (NC)  
Carlos Valle (NC)  
Emily Hoffman (MA)  
Michelle Mattson (MI)

Lysandra Alexander (PA)  
Luis Beltran (PA)  
Shantella Singleton (PA)  
Emily Williams (SC)  
Becca Heine (VT)  
Susanna Bartee (iSOSY)  
John Fink (iSOSY)  
Tracie Kalic (iSOSY)  
Brenda Pessin (iSOSY)  
Lora Thomas (iSOSY)  
Marty Jacobson (META)

March 28 | 8:30 am - 4:00 pm

- **Welcome and Introductions** (Tracie Kalic)
  - Tables shared state successes from the past year. Susanna Bartee will follow up with each to compile stories/graphics to include in upcoming *In the Field* email messages.
    - Hunter Ogletree (NC) – supporting OSY
    - Wilson Kendrick (MS) – counselor volunteering to help students with mental health / staff has gone through Mental Health First Aid
    - Janet Reynolds (KS) – first student to graduate from OSHA re-enrolled in high school and will graduate
    - Becca Heine (VT) – student completed GED after many attempts (including enrolling in high school)
    - Travis Williamson (NY) – supporting OSY
- **Welcome to Massachusetts and Opening Activity** (Emily Hoffman)
- **Update from SST Meeting** (Tracie Kalic)
  - Meeting was held prior to the Annual Directors Meeting in Washington DC in March.



- There was discussion about AZTEC Learning materials.
- New iteration of iSOSY has gained Colorado and Texas.
- Updated on TST activities:
  - Book study (*What Happened to You?*)
  - Webinars
  - Continuously working on improving how the team operates
  - Includes focus on networking and support
  - Upcoming training
  - Professional Learning Circles
- Student Portal hosted second live lesson on March 22, 2023.
  - 26 students from 10 states attended.
  - Both recorded lessons are on the Student Portal for use.
  - There was discussion about how to best format and offer upcoming live lessons.
    - Emily Williams and Travis Williamson will follow up with ideas about hosting a series of classes (3-5 weeks) that will still allow for drop-in students who are only able to attend once.
- Personal Wellness webinars were offered three times during 2023 with Dr. Mona Johnson:
  - January 10 – *Fostering Resilient Workplaces: Sustaining Ourselves & Our Staff*
  - February 22 – *Social Emotional Learning Strategies for Youth & Adults: A Focus on Skill Building*
  - March 22 – *Resiliency & Trauma*
    - The webinars included a total of 211 attendees from 31 states.
- Professional Learning Work Group began sending monthly messages (via Constant Contact) with important information and links for each month.
  - 501 messages were sent in March (list of subscribers is growing each month) with strong, higher-than-average rates of opening and click-thrus.
- Website analytics:
  - Past 365 days had 9,449 site sessions from 4,105 unique visitors.
  - Past 90 days, there were more than 1.4K visitors
    - Most visitors headed to the Personal Wellness Training Package and Instructional Resources pages, but the Student Portal page continues to climb.
    - Personal Wellness Training Package page has the longest average visits, followed by Prep for College and the new Pathway Guides.
    - During those 90 days there were 1,315 unique (first time) visitors. (Sometimes this means the same person but different browsers or settings.)
    - Added 56 new email addresses during this time as well (those are folks visiting the site who elect to enter their email address so we can add them to our listserv).
    - The search bar continues to be well used with the most searched terms being audio, grocery, dairy, and farm.
    - There have been more than 12,800 page views.
    - Almost 2,500 downloads have occurred from the site in the past 90 days.



- In the past 90 days, 141 users have opened and/or downloaded STAT Lessons.
  - For specific questions about website usage and analytics, contact Susanna Bartee.
- Student Portal analytics:
  - In the past 90 days there were 332 new visitors to the Student Portal and a total of 488 site sessions.
  - The STAT Lessons page was the most visited resource.
- **iSOSY Reporting for Year 3 and Highlights of Year 2** (Marty Jacobson)
  - Objectives
    - Objective 1: 87% increased scores between pre/post assessment and there was an 82% increase in the number of student with pre/post results
      - Objective 1 outputs: the number of students using iSOSY materials increased from 1543 to 2693, a 75% increase!
    - Objective 2: 75 students earned an HSED, a 121% increase over Year 1!
    - Objective 3: 95% of staff receiving training reported increased knowledge of pathways to graduation or careers.
  - Year 3 is about implementation and use of products.
  - Year 3 will be the final year for reaching Objective 2 (assisting students in obtaining an HSED).  
Dissemination event will be virtual and in conjunction with the other CIGs.
  - Data collection changes:
    - Form 1: Director/Coordinator Report has one additional question about use of products.
      - It is not necessarily required but would like each state to commit to using at least one product in Year 3.
    - Form 2: iSOSY Training Survey was tweaked—new link and QR code.
    - Form 3: Pilot Review Form: this form will only be used if we have new products (such as the live lessons) and is optional.
    - Form 4: Graduation, HSED, and credential support training survey (will be for select iSOSY webinars only to address Objective 2).  
\*IMPORTANT: Final versions are on the Administrator Data Collection page of the website.
- **Planning for the Future: Discussion of Draft CIG Activities, Goals, and Objectives** (Marty Jacobson)
  - Absolute Priority 4: *Services designed (based on a review of evidence-based research) to improve the educational attainment of out-of-school migratory youth whose education is interrupted.*
    - The other three priorities are for preschool instruction, parent engagement, and identification and recruitment.



- Competitive Preference Priorities
  - We can only get points for one of the priorities. We think #1 fits the best and aligns with activities.
    - Competitive Preference Priority 1: *Addressing the Impact of COVID-19 on Students, Educators, and Faculty*
    - Competitive Preference Priority 2: *Promoting Equity in Student Access to Educational Resources and Opportunities*
    - Competitive Preference Priority 3: *Strengthening Cross-Agency Coordination and Community Engagement to Advance Systemic Change*
- Timelines for proposal
  - ~~March 7: OME Webinar at 11 eastern~~
  - ~~March 10: States indicate which CIGs they want to be members of~~
  - ~~March 14: META sends prefilled letters/forms needed for signatures with proposal abstract~~
  - ~~March 20: Needs assessment data due (for new states)~~
  - April 12: Signed letter and forms due to META
  - April 20: Proposal submission
  - April 24: Due date
- New iSOSY standards/responsibilities were handed out in printed format
  - State Responsibilities:
    - Participate in project activities, including use of instructional materials and staff training
    - Provide evaluation data to the lead state
    - Review and approve the CIG budget
    - Contribute to CIG expenses
    - Appoint representatives and attend meetings
    - Work with your authorized representative to complete required Federal forms
  - Needs Assessment:
    - OSY Student Profile will be conducted as usual.
    - States will be encouraged to conduct focus groups with OSY and at-risk secondary students about needs, goals, and the impact of COVID-19.
      - Emily Hoffman (MA) suggested including parents/guardians/caring adults when possible. She also suggested including the concepts of positive peer pressure (this concept could also be added to Personal Wellness trainings).
        - Sharing the brain research/materials from past Personal Wellness trainings with caring adults is important.



- Professional Learning Circles
  - PLCs to replace the TST so the focus moves from development to implementation.
  - In Year 1 PLCs will review existing iSOSY materials and evidence-based strategies and select one or more to pilot in Year 2.
  - The pilot projects are “iSOSY Initiatives” in the FII and proposal.
  - PLCs will work together to create objectives for the iSOSY initiative, determine how progress will be measured, and decide on training needed.
  - Following implementation in Year 2, PLCs will create an initiative guide detailing what worked and what did not.
    - Guides will be brief summaries, easy to disseminate and use in training.
  - In Year 3, improvements will be made and the initiative conducted again at the same place or in a wider implementation.
    - Options include Student Portal, Summer Youth Academies, Live Lessons, Certificates, Goal Setting and Learning Plans, Life Skills, English Language Development, pre-HSED/HSED, Personal Wellness
    - What else could be an iSOSY Initiative?
      - staff support/development/professional learning should be embedded but can also stand alone
      - collaboration and advocacy for students in community
    - Feedback after table discussion:
      - Perhaps PLCs are not established for the full three years. That opens the possibility to offer more over time.
        - Possible to shift to asking PLC members to commit for one full year.
      - Create guidance document to train state staff on how to use iSOSY materials.
        - Could be onboarding effort for new staff.
      - PLCs will be limited in number; some will continue from the existing TST Work Groups.
      - REST (Required Educational Strategies Team) team to show strategies on a national level to those states who have a specific need.
      - Continue working on reaching at-risk students who may/may not be OSY (childhood development, reaching parents, etc.).



- Increased technical training for students (connecting, passwords, security, accessing website resources, etc.)
- Draft Objectives:
  - Objective 1: Each year, 70% of migratory OSY and secondary youth at-risk of dropping out who participate in iSOSY instructional support will demonstrate 5% growth on iSOSY curriculum-based assessments.
  - Objective 2: By the end of Years 2 and 3, 70% of OSY and at-risk secondary students participating in an evidence-based academic activity (iSOSY initiatives) aligned to their needs will demonstrate satisfactory completion of activity objectives.
    - Activity objectives will be defined during Year 1.
    - Every member state will have at least one activity to report on.
  - Objective 3: Each year, 80% of staff participating in iSOSY professional development (PD) will increase knowledge and understanding of innovative, evidence-based strategies to address OSY/at-risk student needs arising from the COVID-19 pandemic.
    - PD will be part of every PLC.
- **Current Professional Learning Circle Work Group: Intern and Volunteer Program Development** (Emily Williams and Emily Hoffman)
  - Initial Discussion/Decision
    - States/programs were invited to participate in a PLC that was going to focus on internship and volunteer programming. Facilitator keeps running notes and helps develop the individual state/program ideas and helps set goals.
  - Monthly Meetings
    - Each state/program provides an update of the work they have been progressing on. The group shares ideas, feedback, and resources for each other. Each state/program states what are the next action steps they will be taking and working on in the upcoming month prior to the next meeting.
  - Outcomes
    - State/program will have progressed on the development of an internship/volunteer program - whatever stage that is in.
    - Facilitator will use running notes and create a one-page 'case study' for each project documenting the process, resources, and outcomes of each project. This can then be used by other programs/states as a template/ideas for future program development.
- **OSHA Course Summary and Future Course Ideas** (Tracie Kalic)
  - Spring 2022
    - Seven students completed the course.
  - Fall 2022





- Kick-off for service providers was offered before course began.
- There are 18 student slots available (can be more than one per member state). The slots can be opened to at-risk secondary students as well.
- Five students completed the course.
- Fort Scott Community College has been very flexible. Santos Manrique (bi-lingual instructor) offered strong support to all students.
- Next course offering is *Microsoft Basic (Word, PowerPoint, and Excel)*
  - Content will be offered via Blackboard.
    - Information about how licenses needed for Microsoft suite will be provided to students will be issued prior to course.
  - 10-12 lessons per module
    - Should only take six weeks to complete, but available for three months.
  - Short quiz (threshold for passing is 70%)
  - Offered in English only, but bi-lingual support will be available.
- Future course ideas:
  - Certified Nurse Assistant (CNA) – trying to solve the issue about hands-on experience required.
  - Financial Literacy
  - Digital Literacy
  - Professional Training (resumes, etc.)
  - CPR/First Aid (childcare); NARCAN; AFIB
  - Agriculture programs (VT has offered certifications partnering with Cornell University re: dairy trainings)
- **Lunch Training: Student Version of Credentials Training** (Emily Hoffman)
  - Review of the provider versions of Path to HSED and Credentials
  - Student version focuses on building a basic understanding of credentials:
    - What is it?
    - Credential vs. Certificate
    - Apprenticeship vs. Internship
  - Making sure a program is a good fit for you:
    - Things to consider:
      - Immigration status
      - Work
      - Life balance
    - Information Gathering Worksheet
    - Important questions to ask of the potential program (and yourself)
  - Middle School and High School versions
    - High school - skills guide and reasons to do it
    - Middle school - study skills and long-term academic success



- **Work Group Assignments and Expectations**

**Curriculum**

Brenda Pessin (Lead - iSOSY)  
April Roberts (GA)  
Wilson Kendrick (MS)  
Laurie Stewart (LA)  
Astrid Poulton (NY)

**Personal Wellness**

Lysandra Alexander (Lead - PA)  
Lora Thomas (iSOSY)  
Mesha Patrick (AL)  
Becca Heine (VT)

**Professional Learning**

April Dameron (Lead - IA)  
Hunter Ogletree (NC)  
Janet Reynolds (KS)  
Michelle Mattson (MI)

**Student Portal**

Travis Williamson (Lead - NY)  
Andy Wallace (IN)  
César Durán (NE)  
Iggy Campos (NM)  
Carlos Valle (NC)  
Luis Beltran (PA)  
Bernardo Lopez Casas (NM)

**Career Awareness/Goal Setting**

Shantella Singleton (PA)  
Adriana Holguin (KS)

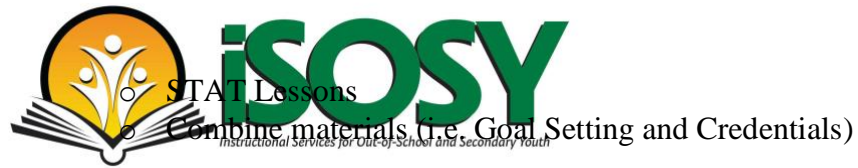
**Professional Learning Circles**

Emily Hoffman (Lead - MA)  
Emily Williams (SC)  
John Farrell (KS)

**March 29 | 8:30 am - 4:00 pm**

- **Coordination and Collaboration Time with Work Groups**
- **Networking Session** — *What Happened to You? Conversations on Trauma, Resilience, and Healing* (Personal Wellness Work Group)
- **Personal Wellness Case Studies Activity** (Personal Wellness Work Group)
- **Planning for Dissemination of Materials and Professional Learning** (Tracie Kalic)
  - Three-day VIRTUAL event (September 26-28, 2023)
  - Focus is collaboration with other OME Consortia; will invite OME to attend
  - Will have technical facilitators assigned to each session
  - Each session will be approximately 1.5 hours
    - Ideas for sessions:
      - Application:
        - Book Study: How to Use it as Professional Development
          - Importance of Case Studies
        - Human Trafficking Issues (additional resources/partners)
      - How to Get Students to Use Student Portal
      - How to Help Providers Use the iSOSY Website Materials:
        - Career Awareness Toolkit
        - Pathway Guides





- Rating Website Materials for Language Level (student – provider)
  - Student Panel
  - Focus on At-Risk Secondary Students
  - CIG Collaboration: Identifying and Serving Students
- Planning Committee:
  - Hunter Ogletree
  - Travis Williamson
  - Andy Wallace
- **Lunch Networking: H2A Workers and their Needs** (Michelle Mattson)
  - What specific needs do your H2A workers have that your typical OSY do not?
  - What resources would your recruiters and liaisons need to better assist them when working with H2A workers?
    - Update Cultural Competency materials to reflect additional cultures and languages.
    - Create a tip sheet for specific connections and services for the different populations.
    - Consider a site map/index on the iSOSY website that directs users to the appropriate materials for different populations.
- **Work Group Reports and Integration**
  - **Student Portal** planning to create:
    - All website materials rated beginning to intermediate (based on language)
    - 5-7 minute video(s) to address big issues on mental health
      - Coping strategies
      - Culture shock
      - Drug and alcohol
      - Suicide
    - Continue with student versions of STAT Lessons
    - 10 basic lessons to learn English
      - Attempting to place some of these pieces for summer services
  - **Curriculum**
    - Interested in seeing Student Portal Live Lesson for current STAT Lesson
    - STAT Lessons in development:
      - Working on Dairy Farm
      - Equipment on Dairy Farm
      - Shopping at Convenience Stores
        - Should be completed and available for summer services



- Current STAT Lessons have a piece “Extension Activities” highlighting strategies for those students who need more advanced material (these are appropriate for any lessons, not just STAT Lessons).
  - Will plan a webinar for training.
  
- Working closely with the Professional Learning Work Group to highlight new and existing materials and offer strategies to help service providers choose the most appropriate material/piece of lesson plan and how to expand lessons.
  
- **Career Awareness Toolkit**
  - CAT is complete and being piloted in KS.
  - Webinar planned for April 12, 2023, at 1:00 pm (central).
  
- **Personal Wellness**
  - Will work with Student Portal Work Group to plan student versions, mental health recordings, etc.
    - Will work with them to create a lesson on *Everyday Coping Skills*
  - Will plan a book study (perhaps two) for 2023-23 / Year 1 of new iSOSY iteration:
    - Suggestions included *The Body Keeps Score* by Dr. Bessel van der Kolk and *Grit is Not Enough* by Robert Bonfiglio
  
- **Professional Learning**
  - Monthly newsletters will continue.
    - Anyone can submit materials/events/etc. to be included.
  - Request to complete and share Professional Learning Survey about experience and expertise: <https://forms.gle/t2UFwiaJSEusjYQo9>
  - Request for continued feedback about the monthly messages.
  - Suggestion to facilitate workshop(s) for service providers from different states (can be integrated in a state’s professional development plan).
    - Use the website calendar to share events and trainings.
  
- **Entrepreneurial Course Training** (Emily Hoffman)
  
- **Future Meeting Dates**
  - iSOSY Data Meeting April 28, 2023
  - CIG Virtual Dissemination Event September 26-28, 2023
  - Fall TST meeting October 25-26, 2023