



# Strategies • Opportunities • Services for Out-of-School Youth

**SOSOSY Technical Support Team Meeting  
April 14-15, 2015  
Santa Fe, NM**

## Agenda

### Day 1

- Welcome/Introductions
- SOSOSY Consortium Update
- OSY Scenario Activity
- OSY Video Project (MA)
- Work Group Time
- Q & A Session and Wrap-Up

#### In Attendance:

Tracie Kalic (SOSOSY)

Susan Durón (META)

Susanna Bartee

Bob Lynch

John Fink

Joyce Bishop (AL)

Brenda Meyer (CO)

Cori Canty (CO)

Jorge Echegaray (FL)

Margarita Di Salvo (FL)

Kelsey Williams (ID)

Brenda Pessin (IL)

John Farrell (KS)

Heather Rhorer (KY)

Emily Hoffman (MA)

Kathleen Bibus (MN)

Monika Lorinczova (MS)

Lindsay Ickes (NE)

Barbara Patch (NH)

Joan Geraci (NJ)

Michael Maye (NY)

Sonja Williams (NC)

Lysandra Alexander (PA)

Jennifer Almeda (SC)

Jessica Castañeda (TN)

Erin Shea (VT)

Alfonso Zepeda-Capistran (WI)

1. Welcome/Introductions
2. OSY Video Project (MA – Emily Hoffman)
  - a. Six MA colleges collaborated to produce video storytelling with MA OSY.
    - i. Stories shown on website for WGBY – public TV.
    - ii. Colleges gave \$5,000 donation to MA OSY program.
    - iii. Collaboration will continue and expand.
    - iv. Project took three months start to finish.
    - v. College students did goal-setting exercises with OSY.
    - vi. All states may access video stories for use (available on YouTube, but will be added to OSYmigrant.org website).

- vii. Emily and Tracie will work to post a program description to assist other states in doing a similar project.
- 3. SOSOSY Update (Tracie Kalic)
  - a. State Steering Team meeting took place at Annual Director's Meeting in February.
  - b. NASDME – March in Seattle – SOSOSY presented two very successful sessions (*How to Reach and Teach OSY* plus *Goal-Setting with OSY*).
  - c. Quarterly newsletter will be disseminated by May 1.
  - d. Training of Trainers is planned for September in Denver. Each state will be funded by SOSOSY to send one new trainer.
- 4. OSY Scenario Exercise (Bob Lynch)
  - a. Bob led the group in a discussion using OSY scenarios to assist states to think about designing services and utilizing appropriate resources.
  - b. Suggestions:
    - i. Link on osymigrant.org website for parent/student school rights.
    - ii. Have scenarios available to states for staff professional development.
    - iii. Next steps include better communication between states as OSY relocate.
    - iv. TST members requested the scenarios. Bob will send out to the group.
- 5. GOSOSY Overview (Susan Durón – PPT Presentation)
  - a. Susan explained the CIG application process. Final changes to the application were also explained.
  - b. Grant application will be submitted not later than Thursday, April 16, 2015.
  - c. Funding should be announced not later than mid-August, 2015.
  - d. Discussion about collaborations.
    - i. Explanation of World Education Inc., an international business based in Boston that will provide additional secondary and adult education materials and resources for use by SOSOSY staff. World Ed will also assist in the development of a mentoring program for OSY.
    - ii. IMEC symposium is planned for Fall 2015.
    - iii. PASS Center is revising/adapting OSY curriculum as necessary.
    - iv. National Center for Farmworker Health is helping with mental health piece.
    - v. Questions were raised concerning collaboration with Plazas Comunitarias.
      - 1. Need to investigate with state consulates and possibilities of portals for each state.
      - 2. Suggestion to develop procedure for state programs to follow for contacting consulates.
- 6. Work Group Break Out Sessions:

Tracie overviewed the expectations for work groups. Each work group will submit an update and timeline for completion to Tracie.

  - a. Technology – Kelsey Williams, Jennifer Almeda, Susanna Bartee

- b. Training – Emily Hoffman, Cori Canty, Sonja Williams, Jorge Echegaray, Brenda Meyer, Kathleen Bibus
- c. Curriculum and Materials – Bob Lynch, Brenda Pessin, Lindsay Ickes, Lysandra Alexander
- d. Continuation of Services – Erin Shea, Monika Lorinczova, Joyce Bishop, Alfonso Zepeda-Capistran, Heather Rhorer, Margo Di Salvo
- e. Mentoring – Jessica Castañeda, John Farrell, Barbara Patch, Michael Maye

April 15, 2015

- *Hook, Line & Sinker: How to Reach Out-of-School Youth Through Trust and Persistence* (Cori Canty & Brenda Meyer – CO)
- Review and discussion of final version of Quality Implementation Tool
- Report on Work Groups
- Group feedback/discussion
- Set dates/times for TST meetings 2015-2016

1. *Hook, Line & Sinker: How to Reach Out-of-School Youth Through Trust and Persistence* (Cori Canty & Brenda Meyer – CO)
  - a. Cori and Brenda presented on trauma-infused education and the impact on OSY. (PPT presentation available)
  - b. Participants practiced via interview exercise.
2. Agricultural Seasons website presentation (Sonja Williams – NC)
  - a. Offer to build one for each state interested
    - i. Looks at local/regional common crops, harvest times, planting times, etc.
    - ii. Link will be disseminated for review.
3. Quality Implementation Tool (Susan Durón)
  - a. Susan discussed the changes to the tool as a result of SST and TST input. She presented the condensed, one-page document to the TST. The QI tool will be emailed to each state by Tracie.
  - b. Discussion
    - i. Not later than August 28, 2015, each state should collect QIs at three sites (or whatever is feasible, if it is a small state with fewer sites).
    - ii. State directors should return the completed QIs to META by September 1, 2015.
    - iii. Explanation of five-point rubric.
    - iv. Discussion of state structure and how to use QI re: varying sites. Calculations will be done as average across the entire CIG.
    - v. If a question is not applicable, states should draw a line through the row in which the not applicable item resides.
    - vi. A one-page “process and procedure” instructions will be developed by META by 5/20/15.
    - vii. Directors asked about using their own pre- and post-tests, curriculum, etc. as opposed to SOSOSY-developed materials. Susan suggested that

they use the comment section to explain what instrument is being used to enable the results to be properly analyzed.

- viii. States can complete the QI electronically (use yellow highlight to mark in the descriptor that applies) OR sending hard copies to META. Request not to do BOTH as it creates confusion.
  - ix. On #7, under evidence, will add the ESL Screener.
  - x. Discussion of reporting/using whatever evidence is appropriate for each state. May be clarified with additional comments on the back side of the QI.
  - xi. Susan will get a PPT presentation to all states for use in training on the QI. Included will be specific examples.
4. Fidelity of Implementation Index (FII) Y3 (Susan Durón)
- a. Susan discussed the FII for Year 3 and the progress made thus far. We are on target for all items and expect to reach our desired objectives by project end (9/30/15).
5. Work Groups
- a. Tracie needs email with brief summary and schedule of conference calls from each team lead.
  - b. There will be more meetings with team leads/conference calls with entire TST in future.
  - c. Discussion of Training Of Trainers planned for October 2015 and deciding whom to send per Trainer Competency Document, which will be disseminated via email by Tracie.
6. Work Groups Reporting Out
- a. Continuation of Services (Erin Shea)
    - i. Tasked with combining all SOSOSY materials into a document to disseminate to all states.
      - 1. *OSY Cycle in the MEP* one-page document created.
        - a. Presented draft and asked for feedback.
          - i. Suggestion to end cycle with ID&R/Move Notification Tool so as students move they remain in the system and services continue.
          - ii. Suggestion to change “mini-lesson” to “short-term (or initial) instruction”.
          - iii. Will include narrative piece to fully explain how to use document.
      - 2. Put *Educational Resource/Outcomes Tables* into Excel document with designation of which materials are appropriate for students in each quadrant. Offers live links to materials.
        - a. Includes all currently existing resources.
          - i. Ability to sort according to need.
          - ii. Working on student self-navigating.
          - iii. Added more lessons to table.

3. Will meet with Curriculum/Materials Work Group to finalize information included in the table.
- b. Curriculum/Materials Work Group – (Bob Lynch)
    - i. Need more discussion between committees at this point.
    - ii. OSY Language Screener
      1. Update (Brenda Pessin): have looked over all comments about screener and accompanying video. ALRC will address concerns and update over the summer. Video is not worth the money it would take to re-shoot the entire production. Plan to use it as a training tool (critiquing by staff should lead to discussion). Information will be restructured and reordered to make it more understandable. Reminder that the tool is a screener and not intended to measure growth.
    - iii. Mini-Lessons
      1. Answer keys now posted on website.
      2. “Mentor’s Manual” changed to “Instructor’s Guide”. Guide is now included first on webpage (relocated from bottom of the page). Will develop Instructor’s Guides for all remaining lessons.
        - a. Concerns raised about actual use of Instructor’s Guide by practitioners.
    - iv. Regular announcements of updates, additions, etc.
    - v. Work Group is thinking about teaching strategies for practitioners.
    - vi. Future lessons to include mental health piece (nutrition, etc.)
    - vii. Parenting lessons to be expanded to include post-newborn.
    - viii. Branding will be corrected for all lessons (ex. Vermont Mini-lessons).
    - ix. Lindsay Ickes will create short instructions/strategies for how to use resources, specifically Mini-lessons (geared toward those without teaching backgrounds).
  - c. Technology - (Kelsey Williams)
    - i. New website template is in progress.
    - ii. Survey will be disseminated to select home page photos.
  - d. Mentoring – (Jessica Castañeda)
    - i. Putting together PPTs about basics of program to share with all.
    - ii. Will facilitate inter-communication re: what is working well in different states.
      1. Tracie – will build on that and include in conference calls.
      2. Tracie – will re-evaluate how/when TST meets for GOSOSY.
    - iii. Materials/Resources – will be more in depth than overview that Continuation of Services group is doing.
  - e. Training - (Sonja Williams, Emily Hoffman)
    - i. Sonja Williams - New trainer trainings – will focus on doing it digitally to conserve resources, remembering that the audience is small.
      1. Will develop a Wiki to post different modules as different pages. Within modules will include activities for those being trained to

participate. There is an interactive feature to the Wiki pages and so those who complete a module will participate in a blog with reflection questions/feedback.

2. Accountability, need for monitoring, is being considered.
  3. Joan Geraci has completed Module 9.2.
  4. Jorge Echegaray is working on Module 9.3.
- ii. Emily Hoffman – Found that those trained either had high turnover or low expectations when they returned to their states.
1. Outside of cultural competency module, others are used sparingly.
  2. Recommendation is to put materials online so that all can access resources.
  3. How should trainers be supported?
    - a. Once staff are trained by the TOT, it is then in the hands of the individual state to decide how the materials and trainer should be utilized. It is the recommendation of the training group that it no longer be part of the group's responsibility to be the main support for the trainers, but instead be a contact and be available to respond to specific questions or clarify areas for the individual trainer, but the trainer or state director be the person who initiates the communication.
    - b. as materials are being developed for a self-paced learner through the wiki space, we will develop a platform for trainers to support each other.
  4. Need to reassess where to go with training after next funding. Suggestion to incorporate it into other Work Groups.
  5. Will meet with key players to plan upcoming TOT and discuss changes.
7. GOSOSY first TST meeting planned for Fall 2015 (early November?) to be held in Kansas.
- a. Tracie will send out schedule of conference calls for summer season.
    - i. Focus on meeting all goals before September 1, 2015.
    - b. All notes/materials will be sent out by Tracie by end of month.
8. Meeting adjourned at 12:00 pm.